

JOB DESCRIPTION

JOB TITLE: Intervention Specialist (Child/Adolescent/Adult)

JOB ACCOUNTABILITY & OBJECTIVES:

This non-exempt position works under the supervision of the Assistant Director of Outpatient Services and the Clinical Director. This position assesses strengths and needs of clients and their families; plan, provide access, and coordinate holistic continuing care and services for children and adolescents. Mental Health Paraprofessionals must maintain positive provider relations with community organizations, such as schools and local businesses, and provide internal and external customer service consistent with PCA's goal of excellence and professionalism.

RESPONSIBILITIES:

ESSENTIAL FUNCTIONS:

- Provide therapeutic interventions in conjunction with a qualified Mental Health Professional and in accordance with the master treatment plan.
- Provide on-site and off-site interventions.
- Aid clients in their ability to access community resources, in person and by telephone.
- Provide for personal safety and that of clients.
- Work irregular and/or extended hours as indicated by client needs.
- Maintain voice accessibility to clients and/or other treatment providers.
- Maintain appropriate documentation of interventions and services provided to clients.
- Maintain confidentiality, as outlined by policy and law.

NONESSENTIAL FUNCTIONS:

- Provide consultation, education and public relations services.
- File paperwork in client charts.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to prioritize multiple demands and respond to urgent needs while moving forward on long term goals.
- Ability to work as a member of a team.
- Ability to delegate responsibility through appropriate and effective referrals.
- Ability to respond calmly and effectively in a crisis.
- Ability to establish and maintain effective communication and working relationships with clients, families, law enforcement, court officials, staff and other professionals and providers, and the community in general.
- Ability to reinforce clients right to self determination while differentiating between dependence-producing and empowering and enabling services.
- Ability to utilize the current Diagnostic and Statistical manual for all axes (I thru V).
- Knowledge of diagnostic criteria for axes I & II.
- Knowledge of community agencies and resources including medical, dental, housing, education, and mental health.

Print Name: _____

KNOWLEDGE, SKILLS, & ABILITIES CONT...

- Knowledge of psychological theories and principles of human behavior.
- Knowledge of the relationship and interactions of mental and physical illness and/or substance abuse.

EDUCATION/EXPERIENCE/REQUIREMENTS:

- Must be qualified mental health paraprofessional as defined by State Standards. Past experience in mental health and utilization of community resources is preferred.
- Must have one of the following credentials:
 - Bachelor's Degree in Psychology, Social Work or other related field.
 - Licensed nurse who does meet the criteria of mental health professional under the state standards.
- Criminal background check and safe driving record required.
- CPR and First Aid Training

DIRECT SERVICE HOURS GOAL:

NON-SUPERVISOR GOAL(S)

Employee's Signature Date

Supervisor's Signature Date